

## 100 + Women Who Care Medina Recipient Organization Requirements

1. You and the winning charitable organization agree to not solicit members at any time in the future after being awarded monies by 100+ Women Who Care Medina. This information must be clearly communicated by you to the organization at the time of the award, and if needed, in the future.
2. Within ten days of the award meeting, you will be contacted to arrange check presentation at a mutually convenient time, generally within 4-6 weeks after the quarterly meeting.
3. You are required to arrange with the winning organization, the itemized receipt and acknowledgement of each contributing members' tax-deductible donations in a timely manner, and not exceeding 6 weeks from receipt. **The dollar amount of each member's donation must be specified on the letter from the charity as required by the IRS for tax deduction purposes.**
4. You are responsible for organizing and sending out a press release with check presentation photo(s) announcing the award made to your organization by 100+ Women Who Care Medina. Please use the following description as part of the press release:

100+ Women Who Care Medina is a philanthropic giving circle that provides a way to donate significant funding to 501(c)3 nonprofit Medina County organizations. Founded in 2011, the mission of the group is *to reach out and help the community by organizing at least 100 or more women to contribute \$100 quarterly as individuals or teams*. In a unique and efficient model, the group meets for one hour quarterly, choosing one of three nominated organizations to receive funding. The goal is to keep the focus local and have maximum impact that can support and affect meaningful change in our community. To join the group of women, become a recipient 501(c)3 organization, or for more information, please go to [www.100womenwhocaremedina.com](http://www.100womenwhocaremedina.com).

5. You are required to send a representative of the winning organization to the next quarterly meeting to present an update on how the funds are being used.
  - a. **Date/Tme:** The second Tuesday of each quarter; 7 PM,  
**Location:** check website for current location.
6. For questions, please contact Cathy Posner: 216-337-2106 or Krista Wasowski 416-571-6343